



Critical Area Verification Pre-Application Submittal Checklist

For PDS Use Only

PROJECT FILE NUMBER: _____ PROJECT NAME: _____

- _____ A. Request for Critical Area Verification Pre-Application form completed (**Original**).
- _____ B. Site Plan with the following information (**1 set**):
 - 1. North arrow
 - 2. Standard Engineering Scale
 - 3. Date drawn
 - 4. Existing parcels assembled with property tax account numbers
 - 5. Vicinity map
 - 6. Show all existing structures
 - 7. Approximate location of wetlands and streams on the project site
 - 8. Wetlands and fish & wildlife habitat conservation areas on or within 300 feet of the site, including required buffers (SCC 30.62A.130).
 - 9. Wetland flagging number sequence
 - 10. Soil test pit locations (may be shown on aerials)
- _____ C. Field data sheets for classification.
- _____ D. Field notes indicating how the rating was obtained for each evaluated function, if applicable
- _____ E. Aerial photo with the polygons of the wetland units being rated.
- _____ F. Sketches and/or aerial photos are to be provided regarding the Cowardin vegetation classes (vegetation types present in the unit area and the area of cover) and hydroperiods sketch and/or aerial photo of the areas that are subject to the different hydroperiods.
- _____ G. Any other known background information related to wetland streams and lakes, e.g., county maps, critical areas site plans, previous permit history documents.
- _____ H. Required filing fees.

NOTE: Be sure wetlands are flagged and Ordinary High Water Mark (OHWM) of streams, lakes and shorelines are flagged in the field prior to the PDS biologist's site visit. The PDS biologist will contact you via phone, mail, or e-mail once the critical areas have been verified in the field – no in-house meeting will be held. If you require an in-house meeting, please apply for "Request for Pre-Application Meeting."